

Use of Mobile Phones and Other Devices

The use of technology in education is always changing. Mobile phones and other electronic portable devices, have various applications that could be used positively as part of a course. Additionally, they can also be used in ways that can contribute to the causing of harm and disruption whilst at College.

We expect you to:

- Not use your mobile phones in your lessons, unless specifically asked to do so by your teacher as part of a class teaching activity. If there is a specific reason why you feel you need your phone in class, please speak with the teacher before the lesson starts and if the teacher agrees you can keep your phone on but on 'silent'. You should never take or make calls in the class. Students that choose not to abide by this can expect to be asked to place their mobile in a 'safe store' at the front of the class. Refusal to do so will lead to further action by the Teacher and Curriculum Manager.
- Never film, record conversations or take pictures of staff or other students with your mobile phones or other devices whilst on College premises without consent. Consent for filming, taking pictures and/or recording can only be obtained by your Curriculum Manager in application.
- Not to play music through mobile or other portable devices, in classrooms, corridors or other areas around the College. Please wear headphones if you wish to listen to music. You should also be mindful that you can identify when the building may need to be evacuated in an emergency, which is usually signalled by an alarm.
- Not to use College systems for social media unless you have been specifically asked by your teacher. If you have to or choose to use social media, be responsible and safe when doing so. Do not do anything that you are not sure about, uncomfortable with, or causes harm and/or distress to yourself or others such as posting of insulting or offensive posts, chats, images or recordings. Speak with your Tutor if you have a concern around being safe online.
- Look after your possessions. Mobile devices are expensive and we would not encourage students to bring them into College. If you need to have these items on your possession, please take care of them at all times, as they are your responsibility.
- Remember that we monitor internet use. Do not use your mobile or portable devices to access, transmit or download material which might reasonably be considered obscene, abusive, sexist, racist, defamatory, related to violent extremism or terrorism or which is intended to annoy, harass, or intimidate another person. Please note that this also applies to the use of social media systems accessed from College systems.

Students that choose not to abide by any of these expectations may find themselves at risk of being withdrawn through the ABC Disciplinary process. In some cases, the College may escalate an incident to the Police.